

SANTA'S PARADE OF LIGHTS ENTRY FORM

Entry Form Due Date:

Friday, October 28, 2011 (no exceptions)

Name of Organization: _____

Contact Person: Name: _____

E-Mail: _____

Address: _____

City: _____ Postal Code: _____

Telephone: _____ Extension: _____

Cell Phone: _____ Fax: _____

Type of Entry: Commercial \$150.00 Non-commercial \$75.00

Style of Entry: Float Marching Band Band Mascot
 Clown Majorettes Other _____

Music with Entry: Yes No

Horses with Entry: Yes No

Length of entry including tow vehicle: _____ feet

Describe your entry in detail ... theme, size, # of people involved, etc.

SANTA'S PARADE OF LIGHTS ENTRY FORM

Parade Date: Saturday, November 26, 2011

Registration Information

1. Registration Fee is \$150.00 for commercial and business entries.
2. Registration Fee is \$75.00 for community, club and private entries.
3. Fees payable to: *Ottawa Professional Fire Fighters Association*.
4. All entries **MUST** be received by Friday, October 28, 2011, no exceptions.
5. Proof of liability insurance and payment **MUST** be enclosed with entry form.
6. Mail or drop off completed entry forms with payment and liability insurance, as soon as possible to:

Ottawa Professional Fire Fighters Association
Santa's Parade of Lights Committee
2378 Holly Lane, Suite 201
Ottawa, ON K1V 7P1

Parade Rules

(These rules shall be strictly enforced)

1. Only 1 live Santa shall be permitted in the parade.
2. Instructions from parade marshals shall be obeyed at all times.
3. All entries must be suitably decorated including lights. No open flame permitted.
4. Vehicles towing floats/entries shall also be decorated including lights.
5. All entries shall have a minimum 1 person on either side, to walk with the float, as a safety precaution for encroaching children.
6. No pamphlets or written material to be handed out.
7. Any candy handouts are **NOT** to be thrown from the floats. (placed hand to hand only – any entry not abiding by this rule will be immediately ejected from the parade)
8. All entries will be judged on the parade route.
9. Any entry which slows or impedes the progress of the parade, may be directed to withdraw from the parade.
10. The parade marshal's may reject any entry that is deemed not suitable.
11. All entry forms must be received by Friday, Oct. 28, 2011. No exceptions.
12. A minimum of 1 representative from each entry must attend a pre-parade meeting, date, time and location to be determined.

I have read and understand the above information. I hereby agree to abide by the parade entry rules:

Name: _____ (print) Date: _____

Signature: _____ **Page 2 of 2**